

MINUTES

PROVIDER ADVISORY COUNCIL MEETING

|   |                                     |
|---|-------------------------------------|
| <b>Date: November 18, 2014</b>  | <b>Meeting Time:</b> 12:30 p.m.     |
| <b>Location:</b><br>The Children's Guild<br>6802 McClean Blvd.<br>Baltimore, MD 21234 | <b>Meeting Adjourned:</b> 2:57 p.m. |

**Participants:**

| Member   | Present | Absent | Member  | Present | Absent |
|--|---------|--------|---|---------|--------|
| Paul Brylske, Kennedy Krieger Institute            | X       |        | Terry Manning, Children's Guild                     | X       |        |
| Sharon Kistler for Tom Curcio, Board of Child Care |         | X      | Jeanne Marks, Presley Ridge                         |         | X      |
| Shanda Crowder, DHR                                | X       |        | Walter McNeil, Challengers Independent Living, Inc. | X       |        |
| Ted Dallas, DHR Secretary                          |         | X      | Mark Mittelman, New Pathways                        | X       |        |
| Zachery Dingle Jumoke, Inc.                        | X       |        | Norman Richard, Martin Pollack Project              |         | X      |
| Darlene Ham, DHR/OLM                               | X       |        | Rex Smith, Hearts and Homes for Youth               |         | X      |
| Ralph Hertges, Brook Lane Health Services, Inc.    | X       |        | Tennille Thomas, DHR                                | X       |        |
| Kevin Keegan, Catholic Charities                   | X       |        | Shelley Tinney, MARFY                               |         | X      |

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| Damon Thompson, Pressley Ridge                |   | X | Shannon McRae, DHR  | X |   |
| Carrie Knebel, CONCERN                        | X |   | Suzette Riviere for Hattie N. Washington, Aunt Hattie's Place | X |   |
| Joe Leshko Arrow Project, Inc.                | X |   | Lynn Wisner, DHR  | X |   |
| <b>Guest/Other Organizations Participants</b> |   |   |   |   |   |
| David Brown, Good Shepherd Center             |   | X | Laurie Vozzella-Bell, Catholic Charities                      |   | X |
| Amy Craig, The ARC                            |   | X | Donna McCarter, Neighbor to Family                            | X |   |
| Steve Howe, Children's Guild                  |   | X | Wendi Martin, Mosaic Community Service                        |   | X |
| Eric Fenwick, Aunt Hattie's Place             | X |   | Monee Hale, Foundations for Home and Community                |   | X |
| Darlene Dockins, MENTOR                       | X |   | Dania O'Connor, Woodbourne                                    |   | X |
| Benny Thomas, KidsPeace                       |   | X | Colette Walker-Thomas, Mentor Network                         |   | X |
| Debbie Marini, Building Families              |   | X | Maisha Davis, Arrow Project, Inc.                             | X |   |
| Nellie Power, The ARC                         | X |   | Jacqueline Pattison, Mentor Maryland                          |   | X |
| Joel Lightfoot, ARC NCR                       |   | X | Kevin Drumhellor, ARC, NCR                                    |   | X |
| Coni Grant, Pressley Ridge                    |   | X | Mary Beth DeMartino, Pressley Ridge                           | X |   |
| Debra Hayes, KidsPeace                        |   | X | Tony Wilson, Woodbourne                                       | X |   |

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|--|---|--|---|---|--|
| Angelia Baker, Foundation for Home and Community | X |  | Stephen Ervin, DHR                          | X |  |
| Karen Powell, DHR                                | X |  | Maureen Rodgers, Hearts and Homes for Youth | X |  |
| Bridget Roth, The ARC Baltimore                  | X |  | Krystal McKinney, NCCF                      | X |  |

**Welcome**

Darlene Ham welcomed everyone to the meeting. Introductions were given. The September 2014 meeting minutes were approved. The minutes will be made available to the Council members as accepted.

**Family Centered Practice Training Subcommittee**

Karen Powell from DHR spoke regarding Family Centered Practice as it relates the provider community and collaboration with foster families and providing services. Provider training was discussed and what the process should look like. Best practice commitment to foster children was also discussed. A survey was given in 2013 and consultation was provided by MARFY.

The plan is to roll out regional trainings in March 2015 focusing on engagement and trauma. The curriculum for the training is currently being developed. The Child Welfare Academy wants to collaborate with the provider community to see what providers currently use to deliver training modalities to their staff so that efforts are not being duplicated. Quarterly trainings will be held throughout the year for providers to co-train with the Child Welfare Academy.

Paul Brylske recommended that family centered practice be a standing agenda item for the PAC.

**Residential Child Youth Certified Practitioner RCYCP Update**

Krystal McKinney, Vice-chair on the State Board for the Certification of Residential Child Care Program Professionals, spoke regarding the certification of Residential Child Youth Practitioners.

Currently, the modules for on-line testing are being tested. The University of Maryland, School of Social Work will have a pilot test on November 20, 2014 as one of the last minute dates to “tweak” the testing program. A date in December will be given as well.

Ms. McKinney shared information regarding the “Grandfather” program for certification. Staff persons who do not meet the Grandfather criteria will attend trainings in January and February 2015. If staff persons have an Associate’s degree or a Bachelor’s degree, they do not have to take the training, but will have to take the exam. If they do not have either degree, they must take the training and the exam. The exam is a multiple choice exam with approximately 100 questions, seven modules total. A score of 75% or better is required to pass the exam.

### **Council Membership**

Zach Dingle presented on Council membership and handed out a copy of the current by-laws. Zach made a recommendation to amend the by-laws as it relates to when Council members should rotate off of the Council so that membership numbers will not be adversely affected. There was also discussion regarding shifting the PAC in the direction of functioning more in the advisory capacity instead of that of an information sharing forum.

Provider agency Council members that rotated off as of July 2014:

- Catholic Charities
- Williams Life Center
- Board of Child Care
- New Pathways
- Aunt Hattie's Place

Provider agencies interested in becoming Council members:

- Mentor MD
- ARC – Northern Chesapeake
- Foundations for Home and Community
- Woodbourne
- Good Shepherd

The request was made that anyone who is interested in Council membership should apply to either PAC chair person, with the exception of all out-going Council members, in which case they would have to wait one year to apply again per the current by-laws. Kevin Keegan and Terry Manning have agreed to help create the nomination slate.

### **Co-mingling of DSS and DJS Children**

Zach Dingle reported that he had a discussion with Pat Flannigan from DJS regarding the co-mingling of DSS and DJS youth. Debbie Ramelmeier from DHR reported that based on DHR policy, DSS youth have to be placed in a separate residence than DJS youth. DHR will have a conversation with Pat Flannigan regarding the information that Zach presented to the PAC from regarding co-mingling and bed status.

Darlene made a recommendation to have a document drafted for a policy revision to submit to DHR.

### **Trauma Informed Workgroup Update**

Paul Brylske gave recognition to the Trauma Informed Workgroup members. The trainings are moving along smoothly. The first training was conducted on November 17, 2014. A presentation will be posted on the Family Connections website. A flyer will be coming out soon regarding upcoming training sessions.

### **Hotlist Sanctions / Desired Outcomes**

Maisha Davis reported that the PAC crafted a letter to DHR regarding sanctions, and the report card, etc. A response is forth coming from Secretary Theodore Dallas, DHR.

**Wrap Up / Next Meeting / Date and Location**

Joe Leshko has agreed to host the next meeting.

**Date:**

Tuesday, January 20, 2015

**Location:**

Arrow Child and Family Ministries  
1605 Cromwell Bridge Road  
Baltimore, Maryland 21234  
Office - 410-882-9133

Kevin Keegan motioned to adjourn the meeting at 2:57 p.m.; a second was made to adjourn the meeting by Carrie Knebel.